

DOWNTOWN TOPEKA FARMERS MARKET

VENDOR APPLICATION 2019

Vendor Name _____ **Date** _____

Company Name: _____

Address _____ City _____ State _____ Zip Code _____

Telephone/Cell Phone _____

Email Address _____

Emergency Contact information Should you become ill or require medical care, who should we contact?

Name _____ Phone _____ Relationship _____

Vehicle Make, Model, Tag Number _____

From time to time the market may be asked to provide information on our vendors. Do you wish to have your information released? Yes _____ No _____

Signature _____ **KANSAS SALES TAX NUMBER** _____

Would you like to be included on our website? _____ **Yes** _____ **No**

Is this application for a full season? _____ Yes _____ No _____ Is this application for individual Saturday sales, and if so, how many Saturdays do you intend to sell on? _____

Please describe in detail the items you intend to offer for sale. Your offerings will be reviewed by the management/Board Members from time to time.

By signing this form, you certify that all information is correct and hereby agree to be bound by the terms, rules and provisions of the Handbook/Bylaws of the Downtown Topeka Farmers Market.

Applicant Signature: _____ Date: _____

Please make checks payable to: DTFM or Downtown Topeka Farmers Market. MAIL your application and payment to PO Box 67171 Topeka, KS 66667. Or scan and email it to Topekafarmersmarket@gmail.com

DOWNTOWN TOPEKA FARMERS MARKET

Hello:

Thank you for inquiring and requesting information concerning the Downtown Topeka Farmers Market.

Enclosed you will find an application with timely information. The market fees as of this date: \$50 membership fee for the entire season. The stall fees (for a pay per Saturday status) are \$30 for one stall, which is two parking spaces back to back. (Per Saturday), one to park in and one to sell out of. The size of these stalls is a regular parking stall, 8x18' however, we do allow 10x10 pop-up's to be used in one stall. There is also a permanent stall fee available for \$240 for one stall, and \$120 for each additional stall, plus the membership fee of \$50 for the entire season.

It is suggested that you plan to arrive at the market between 6:00-6:30AM and no later than 7AM. Locate the Market Manager and he/she will assign you a stall for the day, DO NOT just take one. We furnish the port-a-potty, and you must furnish any other supplies etc that you might need. We do suggest some type of shade for your booth.

You will be expected to pay your fees at the time the Market Manager assigns to you to a booth, and the Manager will collect the fees. The Handbook and Bylaws for the market will be available from the manager.

Thank you again!